



THREE RIVERS COLLEGE

Sealed Bid Request for Roof Replacement

PROJECT SUMMARY:

Title: Roof Replacement – Porter Building

State: Missouri

Agency: Three Rivers College Endowment Trust

Alias: Three Rivers or the College

Location: 2080 Three Rivers Blvd. Poplar Bluff, MO 63901

Posted Date: August 31, 2026

Due Date: September 17, 2026, 2:00pm

BID SUMMARY:

Three Rivers College Endowment is seeking qualified bids for work relating to the replacement of an existing roofs on the referenced facility.

LEGAL NOTICE

BID ACCEPTANCE

The Endowment Trust reserves the right to accept or reject a bid in part or in its entirety. If a bid is to be accepted or rejected only in its entirety, notate the exclusion at the top right corner of the first page of the proposal. Any bid proposal not exclusively marked “entirety” will be accepted or rejected in part or entirety, at the Endowment Trust’s discretion. Questions or concerns should be addressed to the Architect prior to bid submission.

BID INSTRUCTIONS

A signed copy of the bid must be received in a sealed envelope plainly marked “Roof Replacement – Porter” with the date and time of the bid opening in the lower left corner of the envelope. A representative of the company/person submitting the bid must sign bids, in ink. Bids should be submitted to the office of the Architect prior to the bid opening. The use of email is also an acceptable means to send and receive bids. When using this method please send bid/proposal to: pollard@dillepollard.com.

BID OPENING

Bid opening will be at the office of the Architect, Dille Pollard, LLC, 4061 Highway PP, Ste. 2, Poplar Bluff, MO 63901. Three Rivers College Endowment Trust reserves the rights to reject any and all bids that it feels are not in its best interest.

BID RESULTS

Bid results may be obtained by contacting the office of the Architect.

BID INQUIRIES

Inquiries about this request should be made to:

Michael D. Pollard

Dille Pollard, LLC

4061 Highway PP, Ste. 2

Poplar Bluff, MO 63901

Phone: 573-778-0033

Email: pollard@dillepollard.com

BID SPECIFICATIONS/REQUIREMENTS

We are requesting the bid be submitted for the following:

1. Repair and overlay of existing single-ply roof and related work.

BID EVALUATION

- All submitted bids are considered to be severable by parts and the Owner reserves the right to accept/reject bids in part or in entirety, less otherwise noted in the top right corner of the first page of the proposal.
- The Owner reserves the right, in its sole discretion, to determine the bidder that best suits the needs of the Owner.

TERMS AND CONDITIONS

- The Owner reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- The Owner will normally award contracts to the vendor submitting the most competitive bid that meets all requirements of the bid specifications. In the event of like quotations, purchases shall be made from the vendor the Owner determines is likely to provide the best service to the Owner. Other factors being equal, preference will be given to vendors whose primary place of business is within the Owner's taxing district.
- All bids will be considered final. No additions, deletions, corrections, or adjustments will be accepted after the time of bid opening.
- All bid pricing will be valid for 90 days.
- All delivery costs or charges shall be included in the F.O.B. destination bid price.
- City, County and State of Missouri Sales Tax and Federal Taxes are not applicable to sales made to the Owner must be excluded.
- The electronic version of this bid/RFP is available upon request through the office of the Architect.

- Vendors are required to clearly identify any deviations from the specifications in this document.
- An authorized officer of the company submitting the bid must sign all bids.
- All prices and notations must be in ink or typewritten on the attached form. Mistakes must be crossed out, corrections typed adjacent and must be initialed in ink by person signing the bid.
- The Owner will not award any bid to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the College.
- Sealed proposals received after the designated time of the receipt of the sealed proposals will be considered as No Bid and Void and will not be opened.
- The successful bidder is specifically denied the right of using in any form or medium the names of the Owner for public advertising unless express written permission is granted.
- All bidders must possess the necessary and appropriate business and/or professional licenses in their field.
- The successful bidder will hold harmless the Owner from any claim or liability asserted against it by reason of the negligence of the successful bidder, its agents, servants and employees in the operation, maintenance and otherwise handling of the equipment and/or machines involved in this agreement.
- Bidding and purchasing procedures are in accordance with the Missouri Statute 105.458.2, RSMo.
- The Contract expresses the complete agreement of the parties. Any changes, additions, or modifications in any manner are not authorized by any other individual other than the designated office of the Owner.
- The Owner commits itself to the policy that there shall be no unlawful discrimination against any person because of race, color, religion, sexual orientation, disability, age, gender, or national origin.
- Prevailing Wages are NOT applicable.